

Terms and conditions for Individual Registrations

These terms and conditions apply to each attendee. Attendee means any Contract Partner (individual person or entity) entering into a contract with the European Association for the Study of Diabetes (organiser).

All references to a date or a deadline, mentioned in this and other conference documents, refer to the Central European Time Zone (CET).

1. Registration Fees and Deadlines 2018

| Registration Fees: | | Early Registration (until 11 July) | Late Registration (12 July – 24 September and onsite) |
|---|---|---------------------------------------|---|
| Paid-up Members of EASD (Discounts are only available if membership is valid before registering online and during the Annual Meeting). | Student | 95 Euro | 250 Euro |
| | Post Doc / Fellow | 180 Euro | 490 Euro |
| | Allied Health Professional / Nurse | 180 Euro | 490 Euro |
| | Presenters of an accepted abstract (is available from June onwards) | 180 Euro | 490 Euro |
| | Standard | 485 Euro | 635 Euro |
| | Non-Member | 600 Euro | 750 Euro |

2. Registration Process

Attendees register for the Annual Meeting using the online system on the official website www.easd.org or onsite.

Our offers are non-binding. By clicking the **Finish Registration** button at the end of the online system, the attendee completes the registration process and makes a binding offer to enter into a contract with the organiser. Only fully completed registrations will be accepted. Registration must include the name of the attendee; the organiser does not accept blank registrations.

To be entitled to register at the reduced member rate, the attendee has to be a paid up (active) member of EASD before starting the registration process. Membership must be valid at the time of the Annual Meeting. Deadline for new membership applications is 1 July 2018.

Attendees receive admission to the Scientific Programme, admission to the Exhibition, conference material and public transportation from 1 – 5 October 2018.

The name badge and all other conference materials will be distributed onsite. You will be asked to present your personal ID.

Please be aware that when presenting the barcode on your name badge for scanning at an exhibition stand the following data can be retrieved: first name(s), last name(s), country and area of interest.

Children under the age of 18 will not be permitted to enter.

3. Invoice

The attendee will receive an automatically generated invoice that confirms completion of the registration process. The registration contract becomes effective with receipt of the invoice. Invoices are due on date of issue and payable within 14 days of the invoice date.

4. Methods of payment

Payment can only be made in Euros. Payment should preferably be made by credit card (Visa, Mastercard or American Express). When paying by bank transfer, bank charges are the sender's responsibility. The family name and the invoice number of the attendee must be used as reference. Bank transfer payments are only possible before 3 September 2018.

Cheques are not accepted.

5. Confirmation of registration / receipt

Registration is confirmed upon receipt of payment and confirmation is sent by email. If full payment has not been received within 14 days after registering, the data will be deleted.

Registration confirmation / receipt (incl. barcode voucher) is sent by email. Attendees are asked to present their barcode voucher together with their ID at the "Registered Delegates" counter onsite at the congress venue.

6. Letter of Invitation

An official invitation from the organiser is available on the internet to assist you in obtaining a visa. This document does not imply any commitment on the part of the organiser to waive the registration fee or provide financial support.

Please note that we have an agreement with the German Federal Foreign Office to issue a "Letter of Invitation" only for registered delegates who have paid their registration fee in full. If your visa application is declined – for whatever reason – the congress organisers cannot be held liable for any incurred expenses, such as registration fees, accommodation, travel, financial losses, etc.

Please check with your local embassy what documents are needed to apply for a German visa.

7. Fraudulent usage

It is strictly NOT permitted to amend, copy or edit any document issued by EASD. To do so will result in legal action taken by EASD.

8. Name change

Name changes are not possible.

9. Cancellation policy

If the contract is cancelled by the attendee for reasons which the organiser cannot be held responsible for, the following applies:

Cancellations must be sent in writing to: registration@easd.org. The organiser charges a handling fee of Euro 50 for cancellations received before 24 September 2018. There is no refund for cancellations received after this date or onsite. You will receive a written cancellation acknowledgement from the EASD Registration Department.

Credit will not be given for unattended events or early termination of the delegate's attendance.

10. Refunds

A handling fee of Euro 50 will be charged for all refunds. Refunds during the congress will not be possible. All refund requests (also in the case of over or double payment) must be sent per email (registration@easd.org), no later than 15 December 2018. Reimbursement payments must be processed by the end of the calendar year.

11. Name badge replacement

The congress name badge must be worn at all times during the EASD Annual Meeting. Access to the congress centre will not be granted without the official name badge. If an attendee loses or misplaces the name badge, a handling fee of Euro 50 will be charged for a replacement badge. Upon handing out a new name badge, the original badge will be de-activated and is invalid.

12. Modification of the programme

The organiser will make all efforts to adhere to the programme advertised. However, the organiser and its agents reserve the right to alter, replace or cancel, without prior notice, any of the speakers or arrangements announced, provided that the overall character of the event remains unaffected. The organiser will inform the attendees to that effect immediately by publishing details of the modification on the website. If those modifications are caused by any factor outside of the reasonable control and the responsibility of the organiser (e.g. a speaker is suddenly prevented from attending, any unforeseeable disruption at the venue), the organiser will not be liable for any loss or inconvenience caused as a result of such modifications.

13. Cancellation of the congress

The organiser reserves the right to withdraw from the contract in whole or in part and to cancel the Annual Meeting if the performance of the same is impossible due to force majeure or other unforeseen incidents outside its responsibility including, without limitation, strike, lock-out, natural disasters, terrorism, riots, war, disorder, and acts of public authorities. The organiser will inform the attendees to that effect immediately.

In this case, the organiser cannot be held liable by the attendee for any damages, costs, or losses incurred, such as transportation, accommodation, costs for additional orders, financial losses, etc. caused by the slight negligence of the organiser, its legal representatives or vicarious agents. Apart from that, the limitation of liability according to Section 12 remains unaffected.

Under these circumstances, the organiser may refund the registration fee. The organiser reserves the right to deduct any costs from the registration fee which have already been incurred for the organisation of the Annual Meeting and which cannot be recovered from third parties.

14. Limitation of Liability

The organiser is liable without restriction for any damage arising from loss of life, personal injury or illness caused by the organiser, its legal representatives or vicarious agents.

In the event of any other damage caused by the organiser, its legal representatives or vicarious agents, liability is limited to intentionally or grossly negligent conduct.

The above does not apply to claims relating to breaches of fundamental contract obligations. Fundamental contract obligations are those the performance of which is essential to the contract and on which the attendee may rely. In the event of a breach of fundamental contract obligations caused by the slight negligence of the organiser, its legal representatives or vicarious agents, the organiser's liability for all damage is limited to the foreseeable damages typical of the contract.

15. Data protection and sharing of contact details

The EASD office will collect and store all personal data for the preparation and execution of the 54th EASD Annual Meeting 2018 in Berlin. Your data will not be passed onto any third party.

16. Applicable Law and Jurisdiction

German law applies. The application of the United Nations Convention on Contracts for the International Sale of Goods (CISG) is excluded. The court is Düsseldorf, Germany. This does not affect (i) the right of consumers to assert claims in a court with jurisdiction in their state of habitual residence or (ii) mandatory rules applicable in such state.