

# 54th EASD Annual Meeting, 1 – 5 October 2018, Berlin, Germany

## INSTRUCTIONS FOR POSTER PRESENTATION

### GENERAL INFORMATION

Please have your poster prepared in advance; **the poster boards' surface won't be fabric\*\***; **there will be power strips available at the Poster Help Desk** in the Poster Hall to attach your poster to its corresponding board.

*\*\*update*

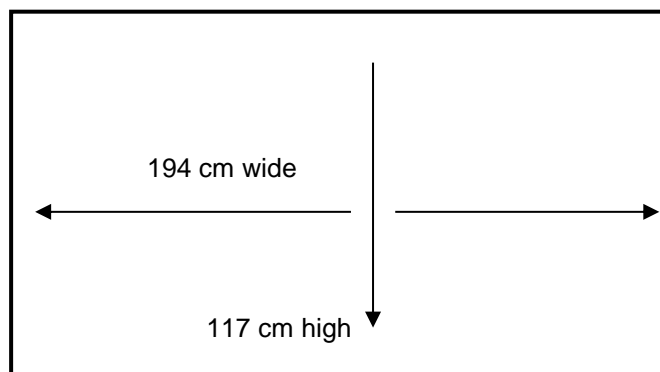
Reprints/handouts of each individual poster (e.g. sheets of DIN A4 format) or a QR code leading to the one poster can be made available at the corresponding poster board (**NO BOOKLETS**).

**Third-party Poster Tours/Sessions, especially during the official EASD Poster Events, are STRICTLY FORBIDDEN.**

**All Posters must be on display from 2 – 5 October 2018**

### POSTER PREPARATION

**POSTER BOARD**  
**(landscape size)**



**Note:**

If you wish you can prepare reprints / handouts of your poster to be placed by your poster board.

1. **Size of usable area: 194 cm wide and 117 cm high (width x height).**
2. **The Title, the Author(s) and the Place(s) of work** should be **positioned at the top** of the poster.
3. Each presentation should include a brief explanation of the Aims, Methods, Results and Conclusions.
4. Please do include any relevant disclosure information on your poster.
5. All text, tables, and drawings should be large enough to be seen at a distance of 2 m.
6. Drawings may be originals or photographs, provided they are of appropriate size.  
Data should be in the form of tables and/or figures.
7. Only English language may be used.
8. No branding / advertising is allowed.
9. The **presentation number of your poster** has been given to you in the detailed notification of acceptance.  
This number will also be included in the Provisional and Final Programme and **on the poster board**.
10. There won't be any Poster Printing Services offered via EASD

### MOUNTING OF POSTERS!

Posters can be mounted from 13:00 Hrs. to 17:30 Hrs. on Monday, 1 October 2018 and from 7:30 Hrs. to 10:00 Hrs. on Tuesday, 2 October 2018.

Posters **must be kept on display** until 12:00 Hrs. on Friday, 5 October 2018.

Posters that have not been taken down by the author(s) until 14:30 Hrs. on Friday, 5 October 2018, will be removed and disposed of by the organisation.

**EASD and the Local Organisers are NOT liable for any loss or damage that may occur to the Posters at the Poster Help Desk or on the Poster Boards.**

**PLEASE NOTE:**

**The presenting authors\* of posters will receive an e-mail from EASD ([presentation@easd.org](mailto:presentation@easd.org)) with additional information and details about uploading their poster to the EASD 2018 Virtual Meeting.**

\*As indicated throughout the submission process all correspondence regarding the handling of abstracts is sent to the e-mail address that was entered in the system as contact for the presenting author (= first author not the submitter).